

EMPLOYMENT OPPORTUNITY

ASSISTANT SUPERVISOR, KITCHEN STEWARDS

*Gathering together to share experiences is at the heart of Nova Scotia's culture. And that's what we do best. **Events East** brings the best events from around the world to our province, attracting new people and opportunities.*

We are seeking a **Full Time Assistant Supervisor** for our Kitchen Stewarding team. Supporting the Stewarding Manager, this position helps lead staff to ensure the highest standards of cleanliness and order in the culinary department, playing an important role in exceeding our guests' expectations.

You will work with a diverse and highly skilled team under experienced, supportive leadership within our brand-new state-of-the-art facility. You will enjoy a professional environment with a consistent commitment to service excellence. We are situated in a great Downtown Halifax location, and we offer a **comprehensive salary package with attractive medical and dental benefits, as well as a great pension plan.**

KEY ASPECTS OF THE ROLE:

- Work alongside a professional stewarding team to uphold the highest standard of cleanliness for the kitchen department, with particular attention paid to kitchenware (china, glassware, silverware, etc.), kitchen tools/equipment, surfaces and service corridors.
- Assist chefs to ensure that inventory stocking, waste disposal and recycling management, kitchen preparation/setup and other day-to-day requirements are met.
- Collaborate/communicate with other team members within the culinary and catering departments.
- Contribute to employee performance management and resolving issues in a positive, professional manner.

QUALIFICATIONS:

- 3 years' experience working in a similar cleaning position / service industry (banquets, hotels, hospitals, etc.).
- High School diploma or equivalent
- Demonstrated leadership experience from a supervisory role or equivalent background.
- High degree of comfort/familiarity working in cleaning environments with a high standard of hygiene.
- Excellent organizational and communication skills.
- Previous experience in inventory management/control would be considered a strong asset.
- Technical strengths with Microsoft Office suite (Word, Excel, Outlook) and event management systems.
- Able to safely lift/push/pull heavy objects and equipment (up to 50 lbs.) and manage a variety of motions including prolonged standing, walking, frequent bending, reaching, kneeling and squatting.
- Flexible availability to accommodate an events-based work schedule is essential; may include mornings, days, evenings, nights (past midnight), and weekends.

TO APPLY:

Please email your updated resume to jobs@eventseast.com or contact Lisa Smith at 902-421-1302 Ext 2789 for a confidential discussion.

